**SGGEE 2018**

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| Date | Discussion | Vote |
| Aug 20, 2018 | Emailed Government for Change of Directors | No vote needed |
| Sept 5, 2018 | Action needed on IGGP Partnership: Do we pay the $125US  to become a partner society of the International German  Genealogy Partnership (IGGP)  Motion by Helen Gillespie, Second by Clarissa Giese | All in favor, Carried  Sept 6, 2018 |
| Sept 11, 2018 | Filed annual returns for 2017 and 2018 | No vote needed |
| Sept 16, 2018 | Board asked to simplify membership from Individual/Family to just Individual. Payment remains the same.  Motioned by John Abraham, Second by Arnold Badke | All in Favor, Carried Sept 18, 2018 |
| Sept 19, 2018 | Directors asked for two volunteers to vote to support Bernie Guenther as a director at large for IGGP. Clarissa Giese and Arnold Badke volunteered. | No vote needed |
| Oct 13-21, 2018 | Discussion about book translation and method of payment in Canadian or US Dollars. Do we want to have physical copies or have members access book online. Sell online?  See Note 2 |  |
| Nov 8, 2018 | Discussion of honorary SGGEE Memberships for 2019 for:   * Brzhezytskyy, Alex ... Zhitomir UKR (assists with records in Ukraine) * Mueller, Irmgard ... Mittelpolen.de GER (assists with answering member questions) * Marufke, Brigitte ... Mittelpolen.de  GER (assists with answering member questions) * Stewner, Frank ... GER  (extenstive and continuing work on the SGGEE gazetteer) * Harbich-Schoenert, Beate ... AGoFF  GER * Warner, Matthew J.  .... technical guru USA * Rodney Frank ... for continuing transition of the late Jerry Frank’s materials/information on the website * Dieter Pechner and Juergen Frantz .... AGoFF * Olena Grybok ... from Lutzk, Ukraine (speaks, writes English and resource in record efforts) * Carsten Woehrmann GER (helps address questions in German)   https://ssl.gstatic.com/ui/v1/icons/mail/images/cleardot.gif  Motioned by: Clarissa Giese, Second by: Naomi Seppala | All in favor, Carried |
| Feb 14, 2019 | I would like to put forward a motion to accept Milena Fiepke of Campinas, SP, Brazil help with Indexing the Arrivals of German passengers to Rio de Janeiro in Brazil. Cost of transcribing to be capped at the rate of 20 cents per entry. Reimbursement at this date is capped at $3,000 USD.  Clarissa Giese | All in favor - Carried |
| Feb 24, 2019 | SGGEE online forms: Discussion to simplify and do it on-line for registrations:   * See note below   Discussion Most are in favour of making it simple and Online.  Question: Is it a secure site?  Regarding the forms, what is the longer-term plan for convention signups?  Is this to be a one-time use of the third party and we have something in place for next year? Use them ongoing?  Thought is to subscribe to this service this year and test whether it will meet our needs.  double check the security of these forms since we’re dealing with individuals’ personal information with a financial aspect (payment). |  |
| Mar 22, 2019 | Arnold Badke made a motion as follows:    As Rose Ingram is currently storing the SGGEE library material in her basement and has so for some years, and as it is unreasonable for SGGEE to expect Rose Ingram to continue with this arrangement, I  move that Rose Ingram move these items to temporary storage in Kamloops until such time as SGGEE can find an alternate location for the display or storage of such materials.  The cost of this temporary storage is $66.15 (Can) per month with the temporary storage being effective for a period ending April 30, 2020,  at which time the Board will decide whether to continue with this temporary arrangement or find an alternate solution for the display or storage of such materials.  Second by Helen Gillespie | All in Favor Carried |
| Mar 14, 2019 | Helen Gillespie received an email from Eunice Robinson of the BC Genealogy Society seeking an exchange of Newsletter/Journal - either by digital or print format.  They will be posting our convention flyer to their members.  Discussion: in favour of sending an electronic version at a cost of $0 to do this.  Question: Who would do this? Where would we post their newsletter? For members only. |  |
| Mar 25, 2019 | Board to fill out Volunteer Survey online https://tinyurl.com/yxmzy3ar |  |
| Apr 5, 2019 | Edie motion is as follows.  Commencing with the 2020 membership year, that SGGEE provide free, honorary memberships to those who lead the teams that do the work to grow SGGEE. That the names of those eligible be presented by the president of the board for approval in November of each year.  Second by David Neumann | Approved  April 8, 2019 |
| May 10, 2019 | Board asked to review and give input on budget for 2019-2020 |  |
| May 17, 2019 | From Arnold Badke:   I forward the final budget for 2019-2020 and make the following motion    “That the budge dated May 17, 2019 be approved by the director’s of SGGEE”    With my notes that the values marked in “green” were supplied by the respective parties have jurisdiction and the values marked in “red” were my projection based on previous years budgets.  Please advise of any changes or inaccuracies  Second by Edie Adam  See budget Note 3. | Carried |
| May 17, 2019 | Edie asked Directors to review the payment process for paying convention fees online. <https://f8s.co/21ju> |  |
| May 28, 2019 | AGM Proxy form submitted for review. To be put in the June 2019 SGGEE Journal.  Rose suggested to add Winnipeg, Manitoba after the date.  Helen asked about short reports for the AGM. |  |
|  | From Rose: Milena Fiepke from Brazil has reached a total of 15,000 lines of names from Passengers lists arriving in Brazil.  Time Period covered so far is 1909 to1912.  By 1912 there was a decline of immigrants with a bit of an upsurge in 1913 with WW1 around the corner.  There are even less in 1914.   So, we will be coming to an end soon.  Motion from Arnold Badke: Motion:  That we approve an additional $2,000.00 US to bring the total budget to $5,000.00 Us such that Milena Fiepke can continue with the indexing of the names on the Brazil Passenger Lists.  Second by Clarissa Giese | May 31, 2019 Carried |
| Jun 29, 2019 | Arnold Badke Motioned: **I move that the consolidated three e mails prepared by the Financial Reviewer Mr. Richard Flanigan and summarized by myself Arnold Badke be accepted by the board.**  Second by Edie Adam |  |
| Jun 30, 2019 | Edie requested that all team leaders submit their annual committee reports to Clarissa Giese and to CC her by July 31.  1. A brief, 5-minute summary of the team activity that can be read at the AGM.  2. A longer, more detailed report, if needed, for the archives  Also let us know if you will be attending the convention and wish to read your summary report yourself. |  |
| July 16, 2019 | From Rose and Marianne(Hotel) : At the present time the estimated balance owing would be $10,248.34  and the 80% payment of $8,198.68 will be due at the end of this week.   The remaining estimate balance (20%) would be $2,049.66 and that will be due 14 days prior to the function start date (approximately July 31).  Should there be an overpayment a refund will be done once our Accounting Department confirms that all charges are done correctly via the same method that the final payment was received (i.e. cheque, credit card, etc.).  In the result of a balance owing due to underestimating or alterations the balance is due following the conference.    All costs are based on 80-person attendance – including the Banquet.  Motion by Helen Gillespie: I move that we pay the convention hotel. Holiday Inn Winnipeg Airport West the sum of $11,000 in partial payment for the convention expenses | July 16, 2019: Carried |
| Aug 3, 2019 | Put forward by Clarissa Giese to accept this report for year end activities.  Motion to accept by Helen Gillespie, Second by Edie Adam | August 10, 2019: Carried |

Note 1:

Hello all, as many of you know, the process by which we gather convention registration is entirely paper-based and extremely laborious. We create a form that is posted, that must be printed and completed, then mailed along with a paper check to Calgary, where it has to be picked up, the registrations forms forwarded one direction while the checks go another.

This process delays the receipt of both the registration info and the deposit of fees. Not to mention the countless volunteer hours it consumes.

It's been one of my goals while on the board to get our registration online with online payment. This year, I contacted Thomas MacEntee. He is an IT professional who has turned his technical and genealogy knowledge into a business. I've listened to a number of his webinars and met him briefly a couple years ago at the FGS conference.

I asked Thomas about methods to achieve the goal of online registration and payment, and he kindly replied with the suggestion based on first-hand experience to use FormSmarts, (<https://formsmarts.com/>) which allows you to create forms and integrates with PayPal. I created a personal test account for free just to take a look and within 10 minutes, had built a simple registration form based on last year's paper: <https://formsmarts.com/form/216m?mode=h5>

The free account would not be sufficient to meet our needs. But the pricing model includes one for $120 annually that would allow us to design a nice form, integrate with PayPal and capture the information in a spreadsheet when the form is submitted. There are also options related to embed code for a form on a web page or using webhooks.

I also see this as an answer to our membership renewal challenges, where it's difficult to update the information on the web pages. We could possibly simplify and enhance that process.

And we have a request to collect data and payment for copies of records in the Shitomir archives. At present, we have no way to do that. If we could, it would be a benefit to any member who wants to order copies. And a help to Alex in Ukraine, who feels people are reluctant to order minimal number of record copies due to the high cost of currency transfers.

If we move in this direction, it would mean setting an expectation of online payment for our activities. But it would significantly reduce the workload on a small group of volunteers from convention to membership to website.

We would have to upgrade to an annual license in order to test all the features we would want to use. Please take a look at this service and send your feedback.

Thanks, Edie

Note 2:

From John Abraham Apr 10, 2019

Just a minor update, we are expecting and hoping to have three “formats” for Kostiuk’s translated work:

1) eBook in which the person can resize the font etc to match their eyesight and device, like Kindle or Kobo. The figures and captions and cross-references can be a problem in this format but we will do our best. This is the easiest format for just reading the text front-to-back on a device. It will be available through various online book stores such as Kindle, Kobo, Apple iBooks, etc.

2) PDF book, that the person can put on any device, including desktops and tablets.  The page and font size won’t work well on small devices.  We could sell this on our website or arrange for it to be sold through someone else’s website.

3) Print on demand book. Same layout as the PDF book, but people can order it online through lots of book sellers including Amazon.

Note 3: Budget Comparative Income Statement



